



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

---

**Agenda Item Number:** 3

**Agenda Date:** November 1, 2022

**In Control:** San Antonio Early Childhood Education Municipal Development Corporation Meeting

---

**DEPARTMENT:** Pre-K 4 SA

**DEPARTMENT HEAD:** Dr. Sarah Baray

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Miss Tristan Foundation

**SUMMARY:**

This item requests Board action to approve a Professional Services Agreement with the Miss Tristan Foundation, for a term of December 1, 2022 through June 30, 2023 and for a total contract value not to exceed \$210,000.00.

**BACKGROUND INFORMATION:**

Drowning is the leading cause of accidental death for children under 4 years of age. In 2021, Pre-K 4 SA partnered with Miss Tristan, a local non-profit, to pilot the Make Today a Water Safety Day (MTAWSD) Program. Working with Miss Tristan, Pre-K 4 SA modified the curriculum to meet developmentally appropriate standards in order to teach preschool age children how to be safe around water and learn basic in-the-water skills to stay safe when engaged in swimming, water activities, or an accidental submersion in a body of water situation. Because

of the success of the pilot program, Pre-K 4 SA sought to enter into a professional services agreement with the Miss Tristan Foundation to provide full immersion of the Make Today a Water Safety Day (MTAWSD) Program in every classroom across all four Pre-K 4 SA centers in the 2022-2023 school year.

The existing contract capacity is up to the amount of \$48,750.00 and expires on November 30, 2022. Due to the timing of the start of the school year and the classroom implementation schedule, there was not sufficient time to execute the formal solicitation process and still deliver the services with fidelity across all four Pre-K 4 SA schools this academic year. Therefore, Pre-K 4 SA seeks authorization to continue the use of Miss Tristan's training and technical support to provide effective anti-drowning techniques to our children and their families.

**ISSUE:**

This item requests Board action to approve a Professional Services Agreement with the Miss Tristan Foundation, for a term of December 1, 2022 through June 30, 2023 and for a total contract value not to exceed \$210,000.00.

**FISCAL IMPACT:**

This item requests Board action to approve a Professional Services Agreement with the Miss Tristan Foundation, for a term of December 1, 2022 through June 30, 2023 and for a total contract value not to exceed \$210,000.00. Funding is available within the FY 2023 Pre-K 4 SA Operating Budget.

**ALTERNATIVES:**

If the Board does not approve the Professional Services Agreement, Pre-K 4 SA will not be able to continue services with the Miss Tristan Foundation to provide anti-drowning curriculum to our children and their families. Pre-K 4 SA will need to put the proposal out for bid and children who are currently enrolled in the program will not receive water safety instruction this school year.

**RECOMMENDATION:**

Pre-K 4 SA staff recommends the Board approve a Professional Services Agreement with the Miss Tristan Foundation, for a term of December 1, 2022 through June 30, 2023 and for a total contract value not to exceed \$210,000.00.